



SOFT TOUCH ARTS SPACE HIRE BROCHURE

50 New Walk, Leicester LE1 6TF

*FEEL GOOD ABOUT BOOKING A SPACE FOR YOUR MEETING,
CONFERENCE OR NETWORKING EVENTS*

Book a space in our building and support an award winning young people's charity



Our building is close to Leicester train station and sits on the historical New Walk five minutes walk from Leicester city centre. Providing spaces for 20-100 people with on-site catering

Ground Floor Meeting/Craft Workshop Space (up to 16 people)



"The room at Soft Touch Arts was perfect for my workshop of 10 people. All the attendees said how much they liked the view onto New Walk through the windows and the lovely bright space." Sarah Houldcraft - VA for Authors.



Commercial Rate	Charity Rate	Extras Provided - price on application
£18 per hour £50 per half day (3 hours) £100 per day (7 hours)	£12 per hour £35 per half day (3 hours) £70 per day (7 hours)	Flask of hot water + tea, coffee, sugar & disposable cups. Projector Please note this room is an informal meeting space which can also be used as a craft room for activities such as drawing and sewing.

The sMASHing Kitchen (up to 10 for cooking courses & catering)

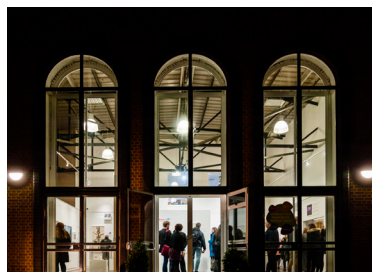


Facilities include 2 slide'n'hide ovens, 3 induction hobs, workstation for wheelchair users, stainless steel preparation tables, dishwasher and cooking equipment.

	Commercial Rate	Charity Rate	Extras Provided - price on application
Use of kitchen for cooking classes or workshops (for up to 10 people)	£35 per hour £80 per half day (3 hours) £200 per day (7 hours)	£20 per hour £55 per half day (3 hours) £130 per day (7 hours)	Kitchen equipment provided. Hirer is expected to do all washing up and cleaning and provide own aprons & tea towels. Extra charge will be made for additional cleaning needed and use of tea-towels and aprons.
Use of main Showroom hall + kitchen for catering	£80 per hour £240 per half-day (3 hours) £500 per day (7 hours) £75 refundable kitchen use deposit	£50 per hour £140 per half-day (3 hours) £300 per day (7 hours) £75 refundable kitchen use deposit	Tea + coffee + disposable cups or china cup & saucers Projector, screen and PA system Free Wifi In-house catering

The Showroom Hall (up to 100 people depending on layout)

The Showroom Hall is suitable for conferences, meetings, events & creative workshops . Capacity: 70 cabaret style and 100 conference style. Chairs, tables and flip-chart provided – we will help you set up the room as you would like. You are welcome to bring your own projection equipment. If using kitchen for on-site catering we require a £75 deposit to cover cleaning costs if kitchen not returned to clean and usable condition. On-site catering can be provided.



Commercial Rate	Charity Rate	Extras Provided - price on application
£50 per hour £140 per half day (3 hours) £280 per full day (7 hours)	£35 per hour £100 per half day (3 hours) £200 per day (7 hours)	Tea + coffee + disposable cups or china cups & saucers Catering - hot or cold buffet Projector, screen and PA system Lighting and staging Free Wifi

"Having been a guest of Soft Touch Arts at previous engagements we knew their flexible 'space' would be perfect for our regular Niche Networking event. The in-house catering facilities and serving staff made everything run perfectly on the evening. The staff are especially welcoming and made sure every detail was considered. A great city centre venue for your next corporate event." Lee Parkin, Director, Niche Magazine

Why not co-organise an event in partnership, using our space and kitchen for a pop-up dining evening for your clients or a special event? If you fundraise for our charity during the event we may be able to provide the space at a discount or for free. This is a great way to put on an event and support a young people's charity at the same time.

We may be able to offer discounts for block/regular bookings for specific areas. All prices quoted include VAT.

To guarantee your booking please complete a booking form available on our website. A deposit of 10% is required for all bookings which will be forfeited if you cancel within 4 weeks of booking date.

Soft Touch is not responsible for loss or damage to personal equipment and property. Further hire details and terms and conditions can be found on our website: www.soft-touch.org.uk



Supported using public funding by
**ARTS COUNCIL
ENGLAND**

Since 1986 Soft Touch Arts has been creating opportunity for and changing the lives of Leicestershire's most vulnerable children and young people. We use arts, media, music and cooking as a tool to support young people with challenges in their lives, engaging them in projects which build creative, social and employability skills.

Booking a space or organising an event at our centre is a great way to support our work, with fees reinvested into our creative and life skills programmes with young people. Our spaces are adaptable and flexible and we enjoy welcoming people from all walks of life and hosting lots of different types of events.

